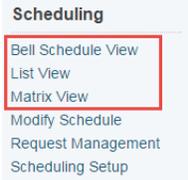


How to View a Student Schedule in PowerSchool

From the PowerSchool Start Page select the student whose schedule you want to review. If you are not sure how to select a student or group of students, see the How To document on dataconnect in the General PowerSchool task section.



Under the Scheduling menu there are 3 student schedule view's to choose from. Please select the one that best suits your needs.

Below are examples of those views.

Bell Schedule View

This shows the students schedule for the current week based on the school calendar and bell schedule. In the example below Friday November 25 is Parent Teacher day and school is not in session, so no classes are shown. It provides the course name, the teacher, the time and location of each class.

Bell Schedule View

Abella, Cecilia 12 2631000288 E912

	Monday 11/21/2016	Tuesday 11/22/2016	Wednesday 11/23/2016	Thursday 11/24/2016	Friday 11/25/2016
	Homeroom Merrick, Vann A179 08:30 AM - 08:40 AM				
09:00 AM	English Language Arts 122 Sauliner, Mingxuan A203 09:45 AM - 09:50 AM	English Language Arts 122 Sauliner, Mingxuan A203 09:45 AM - 09:50 AM	English Language Arts 122 Sauliner, Mingxuan A203 09:45 AM - 09:50 AM	English Language Arts 122 Sauliner, Mingxuan A203 09:45 AM - 09:50 AM	
10:00 AM	Pre-Calculus A 120 Aisles, Aram A104 10:00 AM - 11:05 AM	Pre-Calculus A 120 Aisles, Aram A104 10:00 AM - 11:05 AM	Pre-Calculus A 120 Aisles, Aram A104 10:00 AM - 11:05 AM	Pre-Calculus A 120 Aisles, Aram A104 10:00 AM - 11:05 AM	
11:00 AM	Journalism 120 Condon, Olive A227 11:10 AM - 12:15 PM				
12:00 PM					

List View

This displays a list of classes and can be viewed for the entire year or by the term. It shows the period expression in which they occur but not the actual time. This is the view that can be used to check enrollment and exit dates.

Abella, Cecilia 12 2631000288 E912

Exp	Trm	Crs-Sec	Course Name	Teacher	Room	Enroll	Leave
HR(A)	16-17	NGHRA1308-10A	Homeroom	Merrick, Vann	A179	07/13/2016	06/29/2017
1(A)	S1	EELAB1220-2	English Language Arts 122	Sauliner, Mingxuan	A203	07/13/2016	01/30/2017
2(A)	S1	MEPCB1200-5	Pre-Calculus A 120	Aisles, Aram	A104	07/13/2016	01/30/2017
3(A)	S1	EELAE1200-1	Journalism 120	Condon, Olive	A227	07/13/2016	01/30/2017
4(A)	S1	SECHA1220-1	Chemistry 122	Waddy, Zebulon	D206	07/13/2016	01/30/2017
5(A)	S1	SEPHA1220-1	Physics 122	Suhalf, Cecil	D215	07/13/2016	01/30/2017

16-17 Semester 1
Entire Year Schedule

Matrix View

This view shows the schedule for the full year and all terms. It is a good view to use when checking student schedules. From the view, you can quickly see that this student needs two more courses in semester 2.

Abella, Cecilia 12 2631000288 E912

Enrollments for current school only.								
Day	Terms	HR	1	2	3	4	5	
A	16-17	Q1	Homeroom Merrick, Vann Room: A179 HR(A) 16-17	English Language Arts 122 Sauliner, Mingxuan Room: A203 1(A) S1	Pre-Calculus A 120 Aisles, Aram Room: A104 2(A) S1	Journalism 120 Condon, Olive Room: A227 3(A) S1	Chemistry 122 Waddy, Zebulon Room: D206 4(A) S1	Physics 122 Suhaif, Cecil Room: D215 5(A) S1
		Q2						
		Q3	Biology 122 Azevedo, Gracious Room: A215 1(A) S2	Pre-Calculus B 120 Aisles, Aram Room: A104 2(A) S2	Music 122 Handrahan, Minh Room: B205 3(A) S2			
		Q4						

If a student is double scheduled for more than one course at the same period a red warning box will go around the classes. PowerSchool does allow you to double schedule a student in more than one class at the same time.

In the example below, when reviewing the schedule, you see two red warning boxes. The PDCP and PE are intentionally double scheduled and the teacher alternates what she teaches every second Friday. But Social Studies and Intensive French should not be scheduled at the same time, you will need to either move the student to another class Schedule> Modify Schedule or if in a smaller school without multiple option you would move the section to another time.

F	16-17	Homeroom NGHRA1308.67 MacEachern, Danisha Room: 23 HR(M-F) HR2(M-F) 16-17	Mathematics 7 MEFMA0070.7A MacEachern, Danisha Room: 23 A1(M-F) 16-17	Physical Education 7 PEPEA0070.7A MacEachern, Danisha Room: A2(F) A3(M,W) A2B(F) 16-17	Social Studies 7 HESSA0070.7A MacEachern, Danisha Room: 23 A3(F) ML6(Th) ML7(M,W- Th) 16-17
				Personal Dev. & Career Planning 7 TECAL0070.7A MacEachern, Danisha Room: A2(F) EM6(M) A2B(F) 16-17	Post-Intensive French 7 SLPOA0070.7A MacLenn, JingJing Room: 28 A3(T,Th-F) 16-17

Reviewing every students schedule is an important part of PowerSchool scheduling process.